

Training:

Short Courses

Call: (04) 802 4345

Email: training@caduceus.co.nz

Attend: Caduceus Training Suite, Level 2, 126 Cuba St, Wellington

Details: \$85.00 + GST per person
Free to Caduceus CAD Support
Contract customers.

When: February to July 2010
Mornings from 11am
Afternoons from 1pm

Duration: 1½ Hours

AutoCAD & AutoCAD LT	Feb	Mar	Apr	May	Jun	Jul
SC01: Setup & CAD Management: Best practices for installing & configuring AutoCAD in your office.	10th (am)		28th (am)		9th (am)	
SC02: Document Management: Manage your drawings, revisions & previous versions by utilising DWF & PDF formats. Learn about the drawing review process using free tools like Design Review & TrueView.	10th (pm)		28th (pm)		9th (pm)	
SC03: Plotting & Publishing: Streamline the plotting process. Learn how to create a tool to plot your standard drawings with 1 mouse click saving you time & money.	11th (am)		29th (am)		10th (am)	
SC04: The Sheet Set Manager: One of the best features added to AutoCAD in the past few years. Manage title blocks, Plot a whole set of drawings with 3 mouse clicks, Archive projects & much more. <u>Not applicable to AutoCAD LT.</u>	11th (pm)		29th (pm)		10th (pm)	
SC05: Dynamic Blocks: Every block should be dynamic, are yours?	12th (am)		30th (am)		11th (am)	
SC06: Block Libraries & Tool Palettes: Best practices for creating and storing block libraries and tool palettes. Share your libraries with the whole team.	12th (pm)		30th (pm)		11th (pm)	
SC07: References: Working with Inserts, Xrefs, and Underlays. Control DWF, PDF & Image files.		16th (am)		19th (am)		28th (am)
SC08: 2D Draughting: Plans, Elevations & Sections best practice techniques.		16th (pm)		19th (pm)		28th (pm)
SC09: 3D Modelling Basics: Suitable for users with no experience of AutoCAD's 3D modelling tools. <u>Not applicable to AutoCAD LT.</u>		17th (am)		20th (am)		29th (am)
SC10: 3D Modelling Advanced: Utilise the new modelling tools introduced in 2008 & 2010 to give your business an edge. <u>Not applicable to AutoCAD LT.</u>		17th (pm)		20th (pm)		29th (pm)
SC11: Annotation Scaling: Learn how to make annotation scaling work for you.		23rd (am)		18th (am)		30th (am)
Revit Families (Earn 10 CPD Points)	Feb	Mar	Apr	May	Jun	Jul
SC20: The Basics:	24th (am)		23rd (am)		23rd (am)	
SC21: Intermediate:	24th (pm)		23rd (pm)		23rd (pm)	
SC22: Advanced 1:		19th (am)		25th (am)		13th (am)
SC23: Advanced 2:		19th (pm)		25th (pm)		13th (pm)
Revit Processes (Earn 10 CPD Points)	Feb	Mar	Apr	May	Jun	Jul
SC30: Architectural Electrical + Lighting: Electrical symbols and fixtures	25th (am)		21st (am)		24th (am)	
SC31: Architectural Plumbing + Drainage: Create pipe layouts & 3d schematics	25th (pm)		21st (pm)		24th (pm)	
SC32: Interior Joinery: Our ultimate Casework family makes creating interior joinery a breeze.	26th (am)		22nd (am)		25th (am)	
SC33: Doors, Curtain Panel Doors & Door Schedules:	26th (pm)		22nd (pm)		25th (pm)	
SC34: Framing Tools & Beam Systems:		18th (am)		21st (am)		27th (am)
SC35: Management: Collaborating & sharing Information		18th (pm)		21st (pm)		27th (pm)
SC36: Working with DWG's: Clean up DWG files so they don't mess up your Revit project.		23rd (pm)		18th (pm)		30th (pm)

Need more information?

Visit our website (training.caduceus.co.nz) to download all course brochures.
See our **Standard Courses** schedule for additional training options.

Timing doesn't suit?

Call us for a **bespoke training** quote on 04 802 4345.

Training:

Standard Courses

When: February to July 2010
 Days from 9am - 5pm
 Mornings from 9am - 1pm
 Afternoons from 1pm - 5pm

Other details: Full day courses include morning & afternoon tea plus lunch .

Attendance times are flexible & can be adjusted to suit the group.

We recommend arriving at 8.45am for orientation & coffee prior to starting.

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AutoCAD & AutoCAD LT	Feb	Mar	Apr	May	Jun	Jul
AutoCAD & AutoCAD LT Essentials 3 day course Designed for the new AutoCAD user who needs to produce 2D production drawings. It covers the most commonly used features, commands, and techniques with a strong focus on the best practice techniques for using AutoCAD in New Zealand. Includes Autodesk Official Training Courseware. 3 days - \$1,395.00 + GST per person. Lunch + am + pm tea provided.	3rd 4th 5th	24th 25th 26th		26th 27th 28th		14th 15th 16th
Revit	Feb	Mar	Apr	May	Jun	Jul
Revit Architecture Essentials 3 day course (Earn 60 CPD Points) This hands-on course covers the practicalities of using Revit for building design through to construction documentation. Students will be introduced to the concepts of Building Information Modeling (BIM) and the tools for parametric design and documentation. 3 days - \$1,395.00 + GST per person. Lunch + am + pm tea provided.	17th 18th 19th		7th 8th 9th		16th 17th 18th	
Revit Structure Essentials 3 day course This hands-on course covers the practicalities of using Revit for Structural building design through to construction documentation. Students will be introduced to the concepts of Building Information Modeling (BIM) and the tools for parametric design and documentation. 3 days - \$1,395.00 + GST per person. Lunch + am + pm tea provided.				12th 13th 14th		
Revit MEP Essentials 3 day course This hands-on course is designed for MEP engineering professionals who have completed the Revit Building or Revit Structure Essentials course. Students will learn how to create HVAC models and add plumbing, piping, electrical & fire protection systems. 3 days - \$1,395.00 + GST per person. Lunch + am + pm tea provided.		10th 11th 12th				21st 22nd 23rd
Other courses	Feb	Mar	Apr	May	Jun	Jul
SketchUp Essentials ½ day course A half day module intended for students with little or no 3D experience who want to explore this visual environment. Visualise the interplay of light, colour, space & form in three dimensions. You will learn to create, modify and share 3D models & geometry. ½ day (9am - 1pm) \$295.00 + GST per person.	23rd (am)	9th (am)	20th (am)	11th (am)	22nd (am)	20th (am)
Fundamentals of Effective Communication 1 day course (Earn 30 CPD Points) A practical one day workshop designed for all staff who interact with clients, consultants, contractors and other staff. Objectives: to provide skills that enable participants to feel comfortable in managing interpersonal situations from the most simple to the more complex ones. 1 day - \$225.00 + GST per person.	16th		6th		1st	
Negotiation Management Skills 1 day course (Earn 30 CPD Points) A practical course designed for Principles and other Professionals who have staff management responsibilities. A senior level, interpersonal communications workshop, using advanced linguistics, to better understand the underlying meaning of what is being said in managing potentially difficult, tense or conflict situations. Objectives: To reach an agreement that all parties can work with to ensure an ongoing professional relationship. 1 day - \$225.00 + GST per person.		2nd		4th		12th

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